



NORTHEAST OREGON ECONOMIC DEVELOPMENT DISTRICT

Baker, Union and Wallowa Counties

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LA GRANDE, OREGON

97850

November 22, 1991

Dick Knowles, Project Manager
Community Development Programs, OEDD
775 Summer St., N.E.
Salem, OR 97312

RE: City of Elgin - SPWF Project No. LE9204

Dick:

The following is in response to your letter of November 12, 1991 which requested additional information.

To substantiate the following, it should be understood that I am City Councilman from Elgin and that I am the Chairman of the City's Finance Committee. The city administrative staff is composed of a full time city recorder and part time secretary. As a result, the City Council and its committee chairpersons serve some of the functions performed by city staff in larger cities. Because of this unique situation, this letter is written on behalf of the City's Finance Committee.

Questions #1: The city intends to form a Local Improvement District (LID) which will include the three tax lots owned by Osterloh's Originals. The LID will include only these properties because it is the only property benefitted by the improvement. Five other residences will also be served by the new water line, but these properties already receive water service and will receive only a marginal increase in water pressure. The purpose of the water line is to provide adequate pressure and flow to Osterloh's Originals to allow them to meet building permit and zoning requirements. The properties owned by Osterloh's Originals are all within one small area which total slightly over 2.0 acres. These three tax lots will comprise the entire LID. Attached is an analysis of the properties and the financial analysis of the LID.

Questions #2: See letter attached from Russell Osterloh.

Question #3: See page attached.

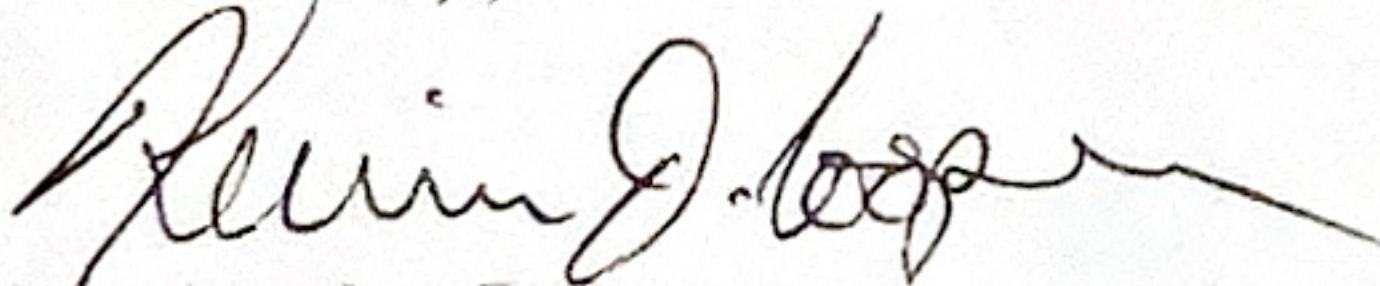
Questions #4: The employers listed in section 3 (A) of the final application are the top five employers in or adjacent to Elgin. The following is a restatement of that information for your clarification:

1. Elgin School District - 73 full time employees.
2. Elgin Food Town (Grocery Store) - 10 full time and 6 part time employees.
3. G & T Flagging (Flagging Service) - 19 employees, all seasonal and part time.
4. Oregon Highway Division - 8 full time and 2 seasonal employees.
5. Boise Cascade Corporation - 48 full time employees located inside the city limits. An additional 450 work at their Plywood and Stud Mill plant which are located just outside the city limits.

Questions #5: Audits for 1988 and 1989 Fiscal Years are enclosed.

Your letter references an attachment that accompanied Yvonne Addington's letter of September 27, 1991. That attachment was not received with your letter. I would appreciate knowing what information was included in that attachment and knowing if it provides us any further information or guidance in completing your file. My fax number is 963-2604.

Sincerely,



Kevin J. Cooper
Executive Director

✓cc: Joe Garlitz, City of Elgin
Enclosures

KC/jd

NORTHEAST OREGON
ECONOMIC DEVELOPMENT DISTRICT

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